

TIME SCHEDULE - 2011-2012

<u>1st Period</u>	<u>2nd Period</u>	<u>3rd Period</u>	<u>4th Period</u>	<u>5th Period</u>	<u>6th Period</u>	<u>7th Period</u>
8:00-8:51	8:55-9:45	9:49-10:39	10:43-12:03	12:07-12:57	1:01-1:51	1:55-2:45

LUNCH SCHEDULE

Grade 8: 11:00-11:30 **Grade 7:** 11:15-11:45 **Grade 6:** 11:33-12:03

STUDENT RIGHTS AND RESPONSIBILITIES

As a student at Pleasant View Middle School, you can expect to be treated fairly by administrators, teachers, and other staff members. Your right to courtesy and respect will be honored, and you will be expected to respect the same rights of others. The school staff will be expected to treat you with dignity as they help to the best of their abilities with any situations that may arise. Your side of any problem will be heard, and an honest attempt will be made to make a fair judgment based on truth.

The policies of the school are based on consideration of others, fairness, and practicality. The privileges extended to students are tied to acceptance of responsibility; students must accept their role as a positive part of the educational process in order to benefit from the total program at Pleasant View Middle School.

We, the school staff at Pleasant View School, are serious about serving the educational and life role needs of students. Each staff member hopes students grow to appreciate the opportunities offered to develop the skills needed to lead a responsible and independent life.

ARRIVAL AT SCHOOL

Students should arrive at school in the morning no earlier than 7:30 a.m. Only students with permission from teachers will be allowed in the hallways prior to 7:45 a.m.

TARDIES TO SCHOOL AND CLASS

School starts each day at 8:00 a.m. Students are expected to be prompt to school and each class. If a student is late to school or an individual class, they will be given a tardy. On the 6th tardy a lunch detention will be assigned. On the 7th and 8th tardies two lunch detentions will be assigned. On the 9th tardy ISS will be assigned. Students will start with a clean slate each quarter.

ACADEMIC HONORS

Honor Rolls

Pleasant View has two Academic Honor Rolls. The "B Average Honor Roll" requires a 3.0 grade point average. The "Principal's Honor Roll" requires a 3.7 grade point average. The honor rolls are determined by averaging the student's grade - A = 4.00; A- = 3.66; B+ = 3.33; B = 3.00; B- = 2.66; C+ = 2.33; C = 2.00; C- = 1.66; D+ = 1.33; D = 1.00; D- = 0.66; F = 0.00. Both lists will be posted each quarter in a showcase in the front lobby.

The National Junior Honor Society

The student must have the cumulative scholastic average of at least a 3.7 on a 4.0 grading scale for the first three quarters of their seventh grade year to qualify for this honor.

Academic Letters

Academic letters will be presented to those students who meet the following standards:

1. The student has been on the Principal's Honor Roll three quarters. (The student must maintain a 3.7 GPA.)
2. The student displays good school citizenship.
3. The student has good school attendance. (The student must not miss more than ten (10) days per semester. The administration of the school may grant exceptions from the requirement for extenuating circumstances.)

Students who achieve the above will receive a letter similar to the athletic letters but with special significance to designate scholarship. Students being honored for the second time will receive a metal bar for their letter.

President's Education Award

Eighth graders who maintain a 3.5 GPA and score advanced in either math or communication arts on the 7th grade MAP test will be presented this award at the promotion ceremony in the spring.

STUDENT ACTIVITIES AT PLEASANT VIEW MIDDLE SCHOOL

The academic program is the first priority at Pleasant View Middle School, but in order to aid students in developing as a total person, many co-curricular activities are offered. Students are encouraged to take part in any activity that falls in their area of interest. It is felt that a student's commitment to any part of the activities program will

help develop personal strengths such as positive attitude, acceptance of responsibility, self-direction and motivation, and leadership skills. Certainly, to have students active in school-related areas they enjoy is productive for both the student and the school.

Students are encouraged to participate in athletics to achieve social growth and to help them develop physically. To participate in athletics a fee card must be purchased in the office. Students eligible for free/reduced lunch will have their fees waived. Students wishing to participate in athletics must be in 7th or 8th grade and not have 2 or more 'F' grades (Academic Probation). Any student assigned in-school suspension (ISS) may not participate in extracurricular activities for one calendar week. Any student assigned out-of-school suspension (OSS) may not participate in extracurricular activities for two calendar weeks.

Medical physicals, proof of insurance, parent/guardian permission, an activity fee card, and a citizenship card are required for all sports and cheerleader participation. Physicals taken after February 1 are honored for the entire next school year. **All items must be on file prior to a student being allowed to practice.**

A "student athletic pass" is sold to students wishing to attend Pleasant View games and can be purchased in the office for \$5.00. At this time single admission to games is \$2.00. Adults can also purchase a pass for the year in the office for \$15.00. At this time adult single admission is \$3.00. The cost to replace a pass if it is lost or stolen is \$5.00.

Participation in extracurricular activities is an important privilege for our students. We expect our students to exhibit good citizenship and academic performance in order to be eligible to participate in these activities. The following guidelines will be followed in determining a student's eligibility:

- Any student earning two or more failing grades in the 9-week quarter previous to the activity shall be in a probationary period. Staff who coach or supervise these activities will require weekly grade checks from students to assure they are passing classes in which they are currently enrolled. Students will be allowed to practice with other members of their group **at the coach's discretion**. Students with a failing grade will not be allowed to participate in competition until they have earned passing grades for the current academic quarter.
- Any student placed in in-school suspension will not be allowed to participate in competition until 7 calendar days from the time the suspension was assigned. Students will be allowed to practice with other members of their group **at the coach's discretion**.
- Any student placed in out-of-school suspension will not be allowed to participate in competition until 14 calendar days from the time the suspension was assigned. Students will be allowed to practice with other members of their group **at the coach's discretion**.

No student serving a suspension may attend any extracurricular activities during the term of the suspension. Once a suspension has been served, students may attend as spectators, but must follow the ISS/OSS guidelines in terms of participation.

ACADEMIC PROBATION

At Pleasant View Middle School we strive to ensure that each student is successful in achieving adequate grade reports at each grading period (mid-quarter, and end of quarter). However, for a variety of reasons some students fail to reach the mark and receive an "F" on their report card and/or academic progress report at mid-quarter. An "Academic Probation" period is implemented for all students who have failed two (2) or more classes at the end of a grading period or are currently failing two (2) or more classes at mid-quarter. A student on "Academic Probation" will be required to improve the deficient grades to a passing level before they can attend or participate in any extracurricular activities. This includes, but is not limited to, student council dances, athletic contests, field trips, drama productions, etc.

STUDENT AGENDA

Our goal at Pleasant View Middle School is to help students develop skills which will aid them in accepting responsibility. The following are expectations for all sixth, seventh, and eighth graders attending Pleasant View Middle School:

1. All middle school students will be given a **Student Agenda** at the beginning of the school year.
2. If a student is absent, he is expected to contact his teachers regarding his assignments. He will be responsible for writing down the assignments he has missed in his notebook. If a student is ill for 3 consecutive days, work from teachers may be requested by calling the office. Students have the same number of days they were out to make up the work.

HOME ACCESS CENTER

Parents have the opportunity to check student's grades, discipline, attendance and other information online through the use of a pin number. Parents may obtain a pin number by showing a photo ID in the office.

CAFETERIA EXPECTATIONS

Cafeteria manners are expected to be based on common courtesy and thoughtful action. Students will go QUIETLY to the cafeteria according to the schedule. The following guidelines are to be followed.

1. Seating will be assigned by grade.
2. Visiting should be done in a conversational tone. Excessive noise cannot and will not be tolerated.
3. All students are to stay in their seats except while picking up lunch or returning their tray.
4. Each student is responsible for cleaning his/her eating area and for returning the lunch tray to the window when finished eating.
5. Students who create problems during lunch will be assigned seats and be referred through the school discipline program.

CHEATING

Pleasant View students are expected to maintain a high level of integrity in all academic endeavors. Students who are found to have cheated, plagiarized, or knowingly enabled someone to cheat will be held accountable for their actions. Individual teachers will determine the amount of credit, if any, to be given for redone assignments.

CHEERLEADING AND PEP CLUB

Pep Club is a school organization open to all middle school students. Students are encouraged to attend sporting events, sit together as a club, and join in cheers led by the cheerleaders. It is a wonderful way to support our girls' and boys' athletic teams by showing school spirit.

Cheerleaders are selected through a tryout process held in the spring. Sixth and seventh grade girls who have demonstrated good citizenship in and out of school and who maintained a 2.0 GPA are eligible to try out.

SCHOOL DANCES AND SOCIAL GATHERINGS

Throughout the year student council and other organizations will have social gatherings to provide for positive interaction between students. The basic guidelines for these events are as follows:

1. A student must have been at school to attend after school social events.
2. No ISS for the previous seven calendar days; no OSS for the previous 14 calendar days.
3. Academic Probation – If a student has 2 or more 'F' grades they are not eligible to attend the dance.
4. A student must not have an outstanding debt.
5. The District dress code applies to the activities.

DISCIPLINE PROCEDURES

While at school, students are expected to be responsible and act in a manner that establishes a school environment beneficial for all to learn. Any disruption of the educational process will NOT be tolerated and discipline can be expected. The rules of behavior at Pleasant View Middle School are based on consideration of others. All students, parents, and staff should consider the dignity, welfare, and property of others as they interact in the school setting.

If the student persists, the teacher will refer inappropriate classroom activity to the school administration who will follow the procedure outlined in the R-12 Middle School Student Handbook.

BASIC CLASSROOM RULES

1. Do not get out of your seat without permission.
2. Raise your hand to be recognized before you speak.
3. Be respectful of other students and the staff.

EXTRACURRICULAR ACTIVITIES

Pleasant View students are encouraged to attend extracurricular activities to support fellow students participating in them. Students, however, are responsible for arranging their ride home at the conclusion of each event. Pickup times will be announced for activities on the daily announcements. Students who are picked up more than **15 minutes** after the pickup time or the conclusion of the activity will not be allowed to attend the next similar activity.

FIELD TRIPS

Trips away from school to visit interesting, educational, or entertaining places are encouraged as part of the middle school program at Pleasant View. These trips may take place during the school day or on weekends and are defined as student activities under the discipline code. It is sincerely hoped that all students can participate in these beneficial trips, but if a student has not followed the positive guidelines for citizenship, they will not be allowed the privilege to participate. At times, grade level teaching teams or an individual teacher may plan a trip as a reward for good behavior or good work habits; these special trips may have announced qualifications attached to determine who may participate.

All field trips require that a signed parent/guardian permission slip be returned by the announced date. If the slip is not returned, the student may not go on the field trip. Occasionally, charges are incurred on a field trip which will be paid by the student.

The Pleasant View Middle School philosophy for field trips originated in the belief that ALL students are accountable for their actions and may expect reasonable positive or negative consequences for their behavior. Field trips are a privilege to be enjoyed by ALL students who choose to be responsible school citizens.

HALL PASSES

If a student needs to leave a classroom, the staff in charge must provide permission and issue a pass. Passes for restrooms, drinks or other needs will be issued at the discretion of the staff member. Students leaving a class without permission will be given consequences. No student is to leave the room the first 5 minutes of class so roll can be taken correctly.

JAY TIME

In an attempt to help our middle school students achieve success and increase student responsibility, the sixth-grade has implemented an incentive program titled “Jay Time.” This program will offer the reward of free time once a week to those students who turn all assignments in, pass their classes, and avoid behaviors leading to school suspensions. There are three designated areas during Jay Time:

Red Room

- Failing one or more classes
- Missing multiple assignments

Yellow Room

- Missing only a couple of assignments
- Earning a referral resulting in ISS (previous 7 days) or OSS (previous 14 days)

Green Areas

- All students not in the above categories

Students assigned to red or yellow rooms will report to a designated area and catch up on missing assignments. Students assigned to a green room will be allowed to choose an activity during lunch on the day of Jay Time.

LEAVING SCHOOL EARLY IN THE DAY

When possible please make appointments outside the school day in order to keep absences at a minimum. If you must leave during the school day, you need to bring written permission from a parent or guardian to the office before school. The office secretary will issue a “Permission to Leave School” form to you. Parents MUST come into the office and provide a picture ID to check students out of school. The students will then be called out of class.

LIBRARY INFORMATION

Students are encouraged to use the library as often as possible. The facility has a wide range of books, magazines, and reference materials and provides a good study area. Responsibility in using the library is stressed. Books must be returned on time in order for other students to have a chance to use them. Lost or damaged books should be paid for promptly. If a book is overdue, the student will be notified. A list will be posted and eventually a bill for the replacement cost will be issued. Grade cards will be held and parents notified of overdue books at the end of each quarter.

Middle school students may receive a library pass to work in the library during the last fifteen (15) minutes of their lunch period. Please keep our library in top shape by using it properly.

Access the PVMS library online catalog at:

<http://sps.k12.mo.us/pvms/lmc.htm>

Click on: SchoolRooms Online Catalog

MEDICATIONS AT SCHOOL

Students are not to carry prescriptions or over-the-counter medications on their person at school. If medications are needed, they are to be given to the school nurse by parents/guardians and administered by her. No student may provide any medication to another student. To do so is a violation of the medication policy. See the Board Policy on drugs in the R-12 handbook.

PHYSICAL EDUCATION INFORMATION

Dressing out for physical education is required unless a doctor’s excuse is presented. Appropriate clothes for physical education: Pleasant View physical education clothes are sold at the beginning of the school year and throughout the year if any are remaining.

These clothes are optional. If you do not wish to wear the P.E. uniform, students can wear the following items:

1. T-shirts or sweat shirts – plain blue, white, or gray and must be long enough to tuck into the shorts.
2. Shorts or sweat pants – plain black, gray or blue. The shorts should have a 5-8 inch inseam. No blue jeans, boxer shorts, biking shorts, exercise shorts (tight), cargo shorts or pants, or any items that have zippers, etc.
3. Tennis shoes – shoes that tie. No slip-on shoes, turf shoes, walking boots, platform shoes.

Please label all items for ownership. P.E. CLOTHES ARE NOT TO BE WORN TO OTHER CLASSES. Failure to dress out for physical education class will result in a lower grade.

STUDENTS STAYING AFTER SCHOOL

After normal school hours students who are in the building must be in one of two situations:

1. Students staying for an activity must remain in the area supervised by the staff member in charge.
2. Students waiting for a ride home must wait on the benches in the main entrance or outside near the picnic tables. Students' behavior should reflect basic school rules.
3. All students waiting for a ride should be picked up by 3:15 p.m.

USE OF THE TELEPHONE/CELL PHONES

To use an office phone, students must have an urgent need. Teachers must know the reason before they write a phone pass to the office. Students are not to use phones in the team rooms, classrooms, or other areas without direct staff supervision. The use of cell phones during school hours is prohibited by School Board Policy. Cell phones brought to school should remain off and not visible during the school day. Cell phones that are used during the day or cause a classroom disruption will be confiscated and returned at a later time. Students may use their cell phones before 8:00 a.m. and after 2:45 p.m.

BUS EXPECTATIONS

Riding a bus to school is a privilege. The bus rules are as follows: 1) Stay seated; 2) Be reasonably quiet; 3) Mind the driver. If these rules are violated, tickets will be issued. They will usually be responded to in the following manner: 1st: warning and copy bus rules; 2nd: off bus for a day; 3rd: off bus for 3 days; 4th: off bus for one week (5 days); 5th: off bus for 2 weeks (10 days); 6th: 10 days to permanent removal. Some problems such as fighting, profanity, or interfering with the driver can cause immediate removal from the bus. Only students who are eligible bus riders may ride the bus.

VISITORS TO THE BUILDING

Students cannot bring visitors from other schools to Pleasant View during the school day. Social events such as dances are for PV students only.