

Senior Picture Specifications

for ALL 2011 Springfield high school yearbook

Deadline Friday, Sept. 24, 2010 to Mrs. Garner, CHS Rm. 24.
School picture day at Central High School is Sept. 9, 2010.

**Submit
2 copies** Two identical black & white photographs of each student must be submitted. Both pictures are to be printed on single weight, glossy finish paper. CAUTION: Digital pictures are subject to approval by high school yearbook adviser regarding quality and usability. Submitted files must be 300 dpi or better resolution and jpg format on CD. Make sure your CD reads after burning files to the disk.

Lighting Should be normal contrast. Avoid dramatic lighting. Use no more than 1 to 2 to 3 contrast ratio.

Size Photos should be 2 1/2" wide x 3 1/2" tall black & white prints. Photos printed on home computers are not high enough quality for publishing.

Head size 1 5/8" from bottom of chin to the top of the hair. **Incorrect head sizes will not be accepted.**

**Pose
&
Dress** Should be a front shot with eyes facing camera, head angled no more than 30 degrees to the right. Wear medium to dark colored school-appropriate clothing. Avoid figured material or patterns.

Setting **Medium light gray or PLAIN background.**
No hats. No soft focus or filters. No props. No hands. No pets or outdoor shots. No white backgrounds.

ID info Both photographs must be identified by the name of the student, the school, and the photographer's name written in **pencil on the back of each photo.**
Do not press the paper. Do not use ink!

**Take
Note:** All schools provide a free senior picture that meets yearbook specifications during all-school pictures. If you choose to use an outside photographer pictures **MUST** meet the specifications on this sheet. Seniors must hand deliver photo made by off-campus photographers to the yearbook adviser **NO LATER THAN FRIDAY, Sept. 24, 2010.** Photos submitted after the due date cannot be guaranteed a place in the yearbook. Those with questions should contact Mrs. Garner at 523-9791.